

Steering Committee Meeting

Meeting Minutes from June 17, 2021

Attendees: Frances Russo-Avena, Jon Cooper, Uma Ahluwalia, Cathy O’Neill, Thowana Weeks, Leah Woodall, Gloria James, Christy Visser, Kristin Dwyer, Cassandra Davis, Diana Rodin, Susan Haberstroh, Ana Bueno, Raman Kaur, Midge Barrett, Priscilla Mpsi, Kathy Cannatelli, Shelly Lazorchak, Caitlin Thomas-Henkel, Shannon Breitzman, Forrest Watson III, Rosa Rivera, Aileen Fink, Madeleine Bayard

Agenda Item	Discussion	Action Items
Welcome	<ul style="list-style-type: none"> Uma welcomed the meeting. 	
Approval of Meeting Minutes	<ul style="list-style-type: none"> Jon motioned to approve. Forrest seconds. <p>Minutes were approved.</p>	
Next Steps and Moving Forward	<ul style="list-style-type: none"> Uma: Strategic Plan was approved. Implementation Plan has been revised and finalized, this will be posted on DE Thrives. The High Needs Scorecard is also being finalized. All materials are archived on the DE Thrives page. Leah: I want to thank everyone for this process. We have embarked on a comprehensive yearlong process and I am grateful to Jon and Aileen, partners who sat at the table and challenged us, thought through different issues. I want to thank my team at DPH for internal work and working with HMA. Leah: This is not a good-bye or an end, this is a continuing of the journey. We want you to continue to be part of the implementation phase. The next steps are about building out that first goal to build the house. DPH will work with the SBHC Alliance and the National SBHC Alliance about the support they could provide. We have staff that we could explore for supporting the interim governance. We are looking at draft charters from other states, the existing parameters of the Alliance, membership, define the roles and functions of the structure, craft and organizational structure. The National SBHC Alliance can help with this. We have a roll out plan that we are exploring with our marketing vendor through social media channels. We would love for you to post, share, reshare, circle back to the DE Thrives website. We will be designing a two-page synopsis to push out the recommendations and our path forward. 	

	<ul style="list-style-type: none"> Leah: We have been working closely with DOE and our epis at DPH so that for siting purposes, we have the right indicators that we will be looking at to establish new sites. This is in the works. We are working on an MOU with DOE to pull data from them that we can populate and have a strong scorecard to use for prioritization. We are working on the evaluation roadmap to develop a logic model, understand where the data are and what can be captured. Leah: Then we need to define and support activities for interim governance, and also understand what TA activities and resources we have to support this work. With some of the funding circulating through the American Rescue Plan and other sources, it will be important that we have this provided so that we can think about this funding moving forward in the future. Jon: I think this is something we can follow up on, but also want to add timeline for following up with legislators about the current legislation in the General Assembly because I know she was waiting for this process to be done to do this. 	
<p>Review Evaluation Roadmap</p>	<ul style="list-style-type: none"> Diana: We gathered information from literature, interviews and town halls, Data and Best Practices workgroup. We also looked at the National SBHC Alliance recommended measures as context. Diana: In developing this set of measures to start us off, we looked at existing measures where we have a baseline and measures where the group felt it was a strong starting point and then also looking at opportunities. For process measures, there was a recommendation for DPH to keep each measure and Leah: I just want to mention that this is why it is so important to have partners at the table. We have had great conversations at the table about. Seat time is not tracked, we are not able to track and report on this because DOE does not report on that. This is how we learn, we need to talk this through. Susan: When we talk about seat time, we are not collecting minutes. Maybe we are trying to capture how many days that kids are out of school. Leah: We decided what would be more important is school nurse visits, and we might be able to drill down using some of that data that might be more pertinent. Diana: I think the discussion about this purpose was about trying to capture time saved for students who receive care at SBHCs. 	<ul style="list-style-type: none"> Steering Committee members send feedback on Evaluation Roadmap to Drew by 6/23.

- Kristin: I don't think we should tie this to academic data but could look at the attendance.
- Susan: I also think that attendance can be interpreted differently than seat time.
- Jon: I would be glad to participate in some type of discussion about figuring out how we could tie it to the academic indicators.
- Uma: As you think about these measures, think about them in three ways. There are measures that you already collect and you have good baselines. There are also measures that you used to collect and potentially could restart and reset baseline. And then the third could be new measures to think about to be creating baseline and would be new measures. I think at the end of the year, when you land at the final metrics you want to go forward with, you can set and refine the measures. You can figure out which of these are utility.
- Leah: I think that makes sense because we have had conversation about YRBS and how that has impacted data collected for adolescent health and SBHCs.
- Fran: I think seat time is a broad term and maybe need to develop different terminology/definition for what we are truly measuring.
- Uma: I think we can frame this in the document. We will go through the review and reframing process the first year to say which of these measures will be improved through the first year and tied to this process.
- Kristin: I want to make sure that the recommendations of the subcommittees are being taken forward.
- Gloria: One of the concerns is that the districts are not always participating in the YRBS.
- Christy: We are having trouble recruiting schools in the YRBS and anything that folks on this call can do to help is important.
- Jon: Have you been able to discuss this with the Superintendents during one of their monthly meeting?
- Uma: The evaluation measures are those in alignment with the strategic plan. As DPH and the SBHC programming starts to look at the data, these metrics will have to be tested and collection processes will have to be reset. I think it is appropriate to say that it is a living document. Still, we are starting with this process, some of these will move forward, some of these will need to be

	<p>reset, and some of them may need baselining. These conversations will still need to be had.</p> <ul style="list-style-type: none"> • Kristin: It was a red flag for me when we start about tying it to academic measures, one cautionary tale was setting unrealistic expectations about academic performance and its relation to SBHCs. It could be a secondary point. The one data point from the school environment that seemed like it could be tracked and was relevant was seat time. I don't think that academic measures should be tied to SBHC engagement. • Uma: We are soliciting feedback for evaluation roadmap by 6/23. • Aileen: I think caregivers of youth are also partners in evaluation. • Uma: These are discussion guides to help with ongoing monitoring and evaluation of the plan and implementation moving forward. 	
Open Forum	<ul style="list-style-type: none"> • Jon: I wanted to say that we have had two opportunities to speak to folks on the National SBHC Alliance and have given very strong kudos to this group on incorporating all of the feedback, data, and best practices that were incorporated. I think we have tremendous momentum to move this forward in the state and I think we want to look back on this time to push for the success of this project because we believe that it is the best for our students. 	
Thank You's and Adjournment	<ul style="list-style-type: none"> • Shannon: Thanks to all of you and the team at DPH, you have been a pleasure to work with. This has been very stimulating and exciting to work on and we have really enjoyed working with all of you on the Steering Committee. You have been so engaged. We are excited to see where it goes next! • Uma: Leah I would like to thank you for your flexibility, willingness, ability to absorb the many ideas coming your way. You have navigated this beautifully. To all the nonpublic partners, you have helped us get there. Thank you to the co-chairs, you have facilitated, supported, managed relationships beautifully! • Forrest: I am so happy that I had an opportunity to participate with you all in this journey! I think what was so exciting about it, is that under the direction of HMA and DPH, you were able to braid all of those together and produce a strong unit. 	