

Recommendation 4: Use the following model as a suggested guide for new SBWC set up and existing SBWC renovation:

Hub: converted classroom, minimum 900 square ft. (Infrastructure)

- **2 exam room (with ability for mobile dental unit) – 100 square ft. each**
- **Waiting/reception area – 200 square ft.**
- **Bathroom – 100 square ft.**
- **Counseling room – 150 square ft.**
- **Prep area/wet space – 100 square ft.**
- **Medical office – 100 square ft.**
- **Storage (records, medication, immunizations, may require refrigeration) – 50 square ft.**
- **Secure external & internal entrances**

Spoke: Designated space for SBWC, minimum 400 square ft

- **Exam room – 100 square ft.**
- **Storage area (records, medication, immunizations, may require refrigeration) – 50 square ft.**
- **Waiting area – 200 square ft.**
- **Bathroom (if possible, could share with Nurse’s office, etc.) – 100 square ft.**

SBWCs are recommended to be Joint Commission compliant.

Activity	Target Date	Key Implementers	Milestones	Process Measures	Outcomes Measures
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<p>1. Each year between March and May run high need school data report – SEL, poverty and adverse educational outcomes (reflect epilog language). DOE and DPH jointly identify up to 10 high need schools.</p>			<p>Start with the highest needs and each year add two until 8 of the 10 are brought online and then identify the next ten and follow this process until all are covered</p>		
<p>2. The General Assembly will appropriate SBWC capital and operating budget in the final approved appropriation bill</p>					
<p>3. Determine willingness of school districts.</p> <ul style="list-style-type: none"> • DPH identifies school districts in the queue for upcoming SBHC 					
<p>4. School District will approve and commence capital improvement</p>					

<p>project to build SBWC. Budget process and construction begins.</p>					
<p>5. Capital budget precedes operating budget by one year at a minimum.</p>					
<p>6. The year that operating budget is appropriated in the DPH budget for the SBWC under construction, DPH will begin the RFP process and will award the contract to a selected medical sponsor by the start of the 3rd quarter of the fiscal year. Thus first year operating funds can be lapsed by 6 months.</p>					
<p>7. Subsequent fiscal years will be funded at 60% of total operating costs for the duration of the</p>					

executed contract (typically 5 years) with the medical sponsor to ensure financial sustainability					
Resources Needed:					
<ul style="list-style-type: none"> DPH will need adequate staffing for quality measurement and TA 					
Foreseen Challenges:					
<ul style="list-style-type: none"> 					

Implementation Considerations

- Provide space options and assist in renovations for SBWC
- School Districts with the greatest need based on a specified siting formula must be permitted to submit a capital budget to the legislature through DOE budget submission process for renovations and space creation of two hub and spoke SBWC each year
- Supply necessary administrative equipment/supplies
- Provide assistance on site requirements, needed construction
- Ensure Joint Commission compliance
- Supply necessary medical equipment
- Provide technical assistance to school districts and medical sponsors on site requirements
- DPH must be provided operating budget dollars for the addition of two hub and spoke SBWCs in alignment with the siting schedule
- Provide assistance to school districts and medical sponsors on site and renovation options
- Envision the development of a Technical Assistance Toolkit, with stakeholder input, with several components such as budget templates, draft forms and policies and procedures, etc. to assist existing and new SBHC with establishing or updating SBHC infrastructure and physical space
- DPH will post on public website for SBHCs to access as they explore State Recognition process; DPH will update State Recognition application forms as needed
- Look at different funding mechanisms– i.e. fundraising, or referendum for local tax increase.

Future Recommendations

When developing implementation plans for this recommendation, please keep in mind potential application of these future recommendations.

Recommendation 5: Develop data collection and analysis infrastructure that meets the needs of SBWCs and stakeholders by:

- Standardizing data collection and reporting across SBWCs
- Information technology departments need to be at the table as part of this process
- Encouraging SBWCs to adopt electronic health records (EHRs)
- Developing the ability for DPH, and possibly SBWCs themselves, to generate annual reports showing a dashboard of metrics, including but not limited to:
 - Utilization and performance measures, payer mix, financials
 - Qualitative input from users of SBWCs that convey the value of SBWC services to the legislature and other stakeholders, and to support grant-seeking by SBWCs

Ensure that data collection and reporting tools are able to capture and track data recommended by oversight body as outlined under recommendation 1.