

## Steering Committee Meeting

### Meeting Minutes from February 18, 2021

**Attendees:** Creig Dunlop, Terri Cook-Fasano, Midge Barrett, Thowana Weeks, Ana Bueno, Kathy Cannatelli, Cassandra Davis, Gloria James, Christina Bryan, Cathy O’Neil, Shelly Lazorchak, Christine Visher, Caitlin Thomas-Henkel, Drew Hawkinson, Connie Feeley, Aileen Fink, Forrest Watson III, Fran Russo-Avena, Dara Hall, Amy Burnett, Susan Haberstroh, Jon Cooper, Uma Ahluwalia, Valerie McCartan, Leah Woodall, Shannon Breitzman, Patches Hill, Liz Brown, Yvette Santiago, Kristin Dwyer, Dawn Alexander

Agenda Item	Discussion	Action Items
<b>Welcome</b>	<ul style="list-style-type: none"> <li>Uma welcomed the meeting.</li> </ul>	
<b>Approval of Meeting Minutes</b>	<ul style="list-style-type: none"> <li>Jon motioned to approve.</li> <li>Susan seconded.</li> </ul> <p>Minutes were approved</p>	
<b>Review Recommendations Feedback</b>	<ul style="list-style-type: none"> <li>Uma: We received some feedback on the consolidated recommendations that we presented at the last meeting. There were not changes to the language of the recommendations, but there were nuances on where to place the emphasis. What we will also create is a front-end piece the strategic plan that describes the vision, policy and practice alignment, emphasizes equity, spread and scale of model, and the sustainability of the model.</li> <li>Drew: At our April meeting is when we will be reviewing the Strategic Plan document.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>
<b>Updates from Implementation Workgroups</b>	<ul style="list-style-type: none"> <li>Uma: We have a total of 13 recommendations and 3 workgroups that are responsible for building out the implementation plans for the recommendations. We have developed a standardized tool for completing the. I anticipate that there will be overlap between groups and we will bring those points to one another as they arise.</li> <li>Uma went over the membership for the three implementation workgroups along with the SMEs that will be called in.</li> <li>Jon: I feel like we are entering into a critical period for this plan that will be setting the stage for this work for the next 5-10 years. I know this is going to be a lot of work, but it is good work.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

	<ul style="list-style-type: none"> <li>• Midge: For the delivery group, please think about how Wellness Centers can offer leadership and capacity to create a whole school wellness environment and look at what you can bring in from the CDC whole child model, which will also bring in trauma informed models. I also hope you will look the State Health Improvement Plan (SHIP) and how Wellness Centers add capacity to address almost all of the priorities of the plan. Wellness Centers give DPH capacity to address more than MCH objectives. I would also like to encourage that the Finance and Sustainability think about how value-based payment models fit into this.</li> </ul>	
<b>Plan Ownership &amp; Accountability</b>	<ul style="list-style-type: none"> <li>• Uma: A group met for an initial conversation on implementing recommendation 1 around plan governance and accountability. We will be having a second meeting to really dive into specific membership, where the authority for this group comes from, and what are the operations/staffing of this group.</li> <li>• Leah described this conversation. We landed on this group being a governing body with authority. We have not landed on the exact representation in this group. We have looked at a couple of models for this group (Executive, legislative, etc.). We think the make up of this body should be diverse with a public-private membership. We felt that the collective impact framework is a way to structure this body. We thought that the core elements of this group would be training, measurement/data surveillance, annual recommendation, policy, and advocacy for best practices.</li> <li>• Uma: We have researched the Maryland model but are going to be looking more at the models that exist inside of Delaware. Our thought is to potentially pull from a few different approaches.</li> <li>• Kristin: I think we should add DSEA into the list for consideration as part of the governing body.</li> <li>• Forrest: Is there an opportunity to add potentially concerned citizens that are not affiliated with a SBWC?</li> <li>• Uma: I think we have not made the formal decision on representation for this workgroup.</li> <li>• Midge: I think community input is important having an interested community party actually on the governing body helps to keep this relevant.</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

<p><b>Town Halls Planning</b></p>	<ul style="list-style-type: none"> <li>• Uma described the town halls that will happen the week of April 19-April 23. We want to know from you who are stakeholders that we can count on you to engage. These will be public meetings.</li> <li>• Jon: There is a significant amount of work going on with the Redding Consortium and there is an interest in expanding wellness centers in the city of Wilmington and there may be more money that is available to do that. It is my prediction that the most likely site for expanded wellness centers may be in the city of Wilmington. I think we should try to connect with the Redding Consortium and get some of those same folks to try to participate in this.</li> <li>• Kristin: There may be a need for the Steering Committee chairs to do a presentation to the Redding Consortium assisted by Uma. As part of the public rollout, they are talking about providing some recommendations on SBWCs.</li> <li>• Leah: I did have a long discussion with Matt Denn about the work of the strategic planning process and advocated with them about SBWCs being important</li> <li>• Aileen: Gwen Angalet is the chair of the Consortium.</li> <li>• Gloria: Christina School District is getting ready to do an RFP to implement SBHCs in Bayard and Bancroft. Their funding to do so is independent of the funding that comes through DPH. So it could be good to target them for outreach.</li> <li>• Dawn Alexander: Matt Denn &amp; Sen. Tizzy Lockman are the co-chairs of the Redding Consortium. Jeff Mentzer and Raye Jones-Avery are the co-chairs of the Social Determinants of Health work group. <a href="https://cpb-us-w2.wpmucdn.com/sites.udel.edu/dist/7/3504/files/2021/01/Redding-Consortium-FY-22-Interim-Recommendations.pdf">https://cpb-us-w2.wpmucdn.com/sites.udel.edu/dist/7/3504/files/2021/01/Redding-Consortium-FY-22-Interim-Recommendations.pdf</a>.</li> <li>• Aileen: <a href="http://www.wilmcommunityadvisorycouncil.org/">http://www.wilmcommunityadvisorycouncil.org/</a></li> <li>• Leah: We have had some other requests for tailored presentations around the work and I have hesitated because I want to ensure that we have further developed the plan.</li> <li>• Kristin: I understand, but the RC will make recommendations that aren't aligned to this and my only response is we have a plan please wait.</li> <li>• Uma: I think because all of you are influencers in this space, you want to lead with a collective message that we should not rush and push these because</li> </ul>	<ul style="list-style-type: none"> <li>• Leah and Susan to work on prioritizing DASA, DSBA, and the Chiefs for different discussion.</li> <li>• All Steering Committee members please send Drew a list of the organizations that you can commit to publicizing the town halls to.</li> <li>• HMA to develop promotional flyer to be sent out.</li> </ul>
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	<p>there is a thoughtful process to build these recommendations into a strategic plan and we don't want to put out too much to get comments when we are still working on the nuance of the plan.</p> <ul style="list-style-type: none"> <li>• Leah: I think the next phase will be to get the word out about the Town Hall and get folks to hear out plan at that time where we will have more detail around the plan.</li> <li>• Cassandra: Does the RC represent a particular area or does it represent the entire state?</li> <li>• Kristin: They were initially created for the city of Wilmington, but as the Consortium grew, they re-wrote their charge for a statewide component to target low-income and ELL students. They tend to be focused on the city of Wilmington.</li> <li>• Gloria: I did share the blueprint for center space as well as the data recommendations with Christina School District. I saw the preliminary RPF. I am not sure if what I shared with the Christina School District Deputy Superintendent included those recommendations or not.</li> <li>• Uma: We have to be somewhat cautious in how we are soliciting input because we are not having everything up for grabs for changes.</li> <li>• Kristin: I can send info out to DSEA membership.</li> <li>•</li> <li>• Aileen: We can send notice of the town hall to our behavioral health providers</li> <li>• Kathy: Should medical sponsors share with the leadership of their systems?</li> <li>• Uma: Yes.</li> <li>• Jon: We can share this information with the PIOs for the school districts.</li> <li>• Christine: UDel is involved in a new DSAMH Community Wellness project with ambassadors in the community.</li> <li>• Gloria: FQHCs should be notified.</li> <li>• Leah: We can use our DETHrives social media channels.</li> <li>• Christin: Will there be flyers to be sent to community orgs?</li> <li>• Drew: Yes.</li> <li>• Susan: I think we would want our school administrators to know potentially outside of these public town halls. I know we have regular meetings, so I am wondering if we can have a presentation to the chiefs.</li> </ul>	
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	<ul style="list-style-type: none"> <li>• Kristin: Yes, we should prioritize potentially separate meetings with DASA, DSBA, and the Chiefs.</li> <li>• Midge: I really support what Kristin said about some groups needing to hear first about the plan. We don't want the school boards and school chiefs to feel blind sided.</li> <li>• Leah: I can work with Susan on understanding these groups that may need to be prioritized.</li> <li>• Aileen: For townhall- what about the Delaware Hispanic Commission <a href="https://www.delawarehispanic.org/contact/">https://www.delawarehispanic.org/contact/</a></li> <li>• Uma: I think we want to be I think the school principals and the superintendents have a particular interest in what is coming before a town hall makes sense to me. We will have to talk about what makes sense for presentation, given our own contractual agreements.</li> </ul>	
<b>Open Forum</b>	<ul style="list-style-type: none"> <li>• No public comments</li> </ul>	
<b>Next Steps and Adjournment</b>	<ul style="list-style-type: none"> <li>• Uma reviewed the next steps. <ul style="list-style-type: none"> <li>○ Send feedback on Governance models list by 2/22</li> <li>○ Send information on Town Halls Outreach</li> </ul> </li> <li>• Next meeting in March 18</li> </ul>	