

SBWC Steering Committee

Meeting Minutes from October 15, 2020

Attendees: Jon Cooper, Aileen Fink, Dara Hall, Amy Burnett, Patches Hill, Christie Visher, John Marinucci, Kristin Dwyer, Sen Dave Sokola, Shelly Lazorchak, Kathy Cannatelli, Cathy O’Neil, Christina Bryan, Rosa Rivera, Priscilla Mpsi, Forrest Watson III, Susan Haberstroh, Harry Lehman, Christopher Beardsley, Yvette Santiago, Cassandra Davis, Gloria James, Thowana Weeks, Creighton Dunlop, Leah Woodall, Drew Hawkinson, Shannon Breitzman, Uma Ahluwalia

Agenda Item	Discussion	Action Items
Welcome	<ul style="list-style-type: none"> Uma started the meeting. 	
Review of Minutes	<ul style="list-style-type: none"> Jon moved to review and approve minutes. Minutes were approved. 	
Focus Group/Interview Updates	<ul style="list-style-type: none"> Drew gave update on the focus groups. All focus groups have been conducted with a wide range of stakeholders Steering Committee members and workgroup members will receive a document with final analysis of focus groups at the end of October. 	
Parent/Student Survey Updates	<ul style="list-style-type: none"> Drew gave an update on the parent/student surveys. The surveys have been translated into English, Spanish, and Haitian Creole. Survey questions will allow for data to be stratified by county, SBWC availability, SBWC enrollment, and SBWC service receipt. The survey was sent to SBWC coordinators and the DOE communications team on 10/9 for dissemination. So far 43 parents have responded and 10 students have responded. An additional follow up will be sent out. The survey will close on November 8. 	
Updates from Workgroups	<p>Infrastructure, Policy, and Operations</p> <ul style="list-style-type: none"> Forrest: We have first started focusing on the operating models of SBWCs that reconciles the needs for SBWC services and primary care in some communities, with the role of the private pediatrician and the medical home. Through this we are emphasizing a flexible and equitable model to meet the needs of the local school districts. <p>Data & Best Practices</p>	

	<ul style="list-style-type: none"> • Kathy: We have finished up looking at our research questions and are now moving onto a dive into best practices before we go into data. <p>Finance & Sustainability</p> <ul style="list-style-type: none"> • Jon: We have been building a table to show the services provided by SBWCs, the codes for the services, the cost of services for the SBWC, the reimbursement rates for the payors, and then estimate the cost of uncompensated care. We hope this will be a good reference point for providers and legislators on what it takes to sustain a SBWC. <p>General</p> <ul style="list-style-type: none"> • Uma: We have now scheduled workgroup shares every other week for all workgroup leads to get together and share their work to make sure we are aligning our efforts. 	
<p>Presentation of Service Inventory Matrix</p>	<ul style="list-style-type: none"> • Drew presented the inventory of services that were provided by all SBWC coordinators. The sheet provides an overview of where the SBWCs are located, the school levels captured, the medical sponsors, and a tally of the services provided across the state. Additional sheets breakdown the list of services provided by each SBWC and specify any services that require additional parent consent. This sheet is available on the virtual binder and will be updated as more information is given by SBWC coordinators. • Leah: Can you provide more context on what is meant by additional consent? <ul style="list-style-type: none"> ○ Drew: When enrolling their children in a SBWC, parents may have the option to consent to specific services or consent to a package of services. There are specific services (immunizations, contraceptives, etc.) that require additional parental consent before service demand. ○ Yvette: We should cross-check this matrix with the sheet the Finance and Sustainability workgroup is working on • Leah: Are we able to break out the services to mark where telehealth is being offered? <ul style="list-style-type: none"> ○ Drew: Yes, I will follow up with the coordinators and update the matrix with this information 	<p>Health Management Associates</p> <ul style="list-style-type: none"> • Connect about inventory matrix and finance & sustainability matrix to ensure alignment • Update service inventory matrix to include telehealth
<p>Open Forum</p>	<ul style="list-style-type: none"> • Uma: As a reminder, the workgroups will run until Thanksgiving and then we as the Steering Committee will meet for a longer retreat in December to finalize the blue print for the strategic plan 	

	<ul style="list-style-type: none"> • Jon: I want to bring us back to the fact that we are hoping to leverage this work with legislators, so I want to understand how connected with are with them and our timing. <ul style="list-style-type: none"> ○ Leah: We have two state legislators working with the committee who have been in communications, and we have public-facing materials on the virtual binder. We will be setting up a townhall in April to present and review the strategic plan draft. ○ Yvette: We may want to think about having something ready in January for the General Assembly. ○ Uma: I want to suggest that we revisit this conversation during our December retreat when we have a better sense of where we are and what our next steps should be. 	
<p>Next Steps Adjournment</p>	<ul style="list-style-type: none"> • Uma reviewed next steps <ul style="list-style-type: none"> ○ Review the materials on the virtual binder and send comments and questions to Drew 	