

## SBWC Steering Committee

### Meeting Minutes from August 20, 2020

**Attendees:** Jon Cooper, Aileen Fink, Forrest Watson III, Susan Haberstroh, Kristin Dwyer, Christine Visher, Christina Bryan, Priscilla Mpsi, Shelly Lazorchak, John Marinucci, Rosa Rivera, Harry Lehman, Amy Burnett, Kathy Cannatelli, Catherine O’Neil, Yvette Santiago, Midge Barrett, Elizabeth Brown, D. Patches Hill, Frances Russo Avena, Gloria James, Leah Woodall, Cassandra Davis, Creighton Dunlop, Shannon Breitzman, Uma Ahluwalia, Drew Hawkinson

Agenda Item	Discussion	Action Items
Welcome	<ul style="list-style-type: none"> <li>Uma started the meeting.</li> </ul>	
Review of Minutes	<ul style="list-style-type: none"> <li>Aileen moved to review and approve minutes, John seconded.</li> <li>Minutes were approved.</li> </ul>	
DPH Updates	<ul style="list-style-type: none"> <li>Level funding for SBWCs in high schools for FY 21 in tobacco settlement funds and small amount of general funds</li> <li>Consistent language in FY 21 Budget Epilogue funding for high need elementary-\$340,000 made into budget epilogue with funding changed slightly-funding to flow to public health to support</li> <li>There is a moratorium on new SBHCs, because the department wants the strategic planning to take its full course</li> <li>Will be working on a similar process as last year to reimburse already standing elementary sites that are deemed high need</li> <li>DPH is working with DOE to define “high-need” criteria</li> <li>Susan announced that the majority of schools will be operating on a fully remote model until October</li> </ul>	
Review Interview Guide	<ul style="list-style-type: none"> <li>Drew gave an overview of the interview guide, which is split into the following sections: Practice, Policies, Operations, Infrastructure, Partnerships, Data &amp; Evaluation, and Finance &amp; Sustainability.</li> <li>The guide was generally accepted by attendees, with a few word revisions/corrections</li> <li>Yvette: In framing questions related to trauma-informed care, we will need to probe further, recognize that trauma has a fuzzy definition and can also be thought of as inter and intrapersonal stressors.</li> </ul>	<p><b>Steering Committee Members:</b></p> <ul style="list-style-type: none"> <li>Send feedback on interview guide to Drew by 8/24.</li> </ul>

	<ul style="list-style-type: none"> <li>• Gloria: We will need to make sure that questions are tailored and selected to specific groups based on their knowledge and experiences.</li> </ul>	
Review Interview List	<ul style="list-style-type: none"> <li>• Uma gave an overview of the names and groupings for key stakeholder interviews and discussed the potential groupings of stakeholders. We would like feedback on how to properly group interviews/focus groups. Should focus groups be divided by county with various stakeholder representatives, or should focus group be divided by stakeholder group with statewide representation? <ul style="list-style-type: none"> <li>○ Feedback was mixed. Steering Committee will continue to weigh in on this question.</li> <li>○ In either model, it is important that focus groups discuss differences and needs within and between counties.</li> </ul> </li> </ul>	<p><b>Steering Committee Members:</b></p> <ul style="list-style-type: none"> <li>• Send additional names of stakeholders to include in interviews</li> <li>• Provide feedback on interview groupings</li> <li>• Highlight key stakeholders/groups that should be prioritized</li> </ul>
Review Literature Review Research	<ul style="list-style-type: none"> <li>• Drew gave an overview of the structure of the literature. It is divided into three categories, matching the workgroup streams, with subcategories based on the key themes, problems, and priority areas found in the literature scan. All workgroups will be presented with the full review and have an opportunity to focus on elements that are most tied to their work.</li> <li>• Harry: Need to make sure that documentation and EHRs are specific focus. <ul style="list-style-type: none"> <li>○ This is a focus in the literature review in the infrastructure section.</li> </ul> </li> <li>• Gloria: Should also focus on outcome data that is not able to be captured through an EHR and larger issues of documentation and data sharing.</li> <li>• Yvette: Should make sure that public-private partnerships are discussed in the funding section.</li> </ul>	
Open Forum	<ul style="list-style-type: none"> <li>• Link to meetings are available on virtual binder.</li> <li>• Individuals who want to attend can email Drew and email the comments they wish to make.</li> <li>• If during discussion they wish to make a comment they will message Drew so he can ensure they can make comments.</li> <li>• No public comments were made.</li> <li>• Forrest: Wanted to make sure that we acknowledge that there is a real anxiety for SBHCs and school personnel for reentry with COVID-19 and racial injustice. I know that individual districts and SBHCs are engaging in planning efforts, but what resources and planning can be done on a state-level? <ul style="list-style-type: none"> <li>○ Leah: DSS has a community support unit that shares community resources by county.</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Susan: DOE, DSCYF and others have published a reentry guide and toolkit for supporting social, emotional, and behavioral health of students and staff.</li> </ul>	
Next Steps Adjournment	<ul style="list-style-type: none"> <li>● Uma reviewed next steps <ul style="list-style-type: none"> <li>○ HMA will publish literature review on virtual binder in the next few weeks.</li> <li>○ HMA will begin reaching out to stakeholders to schedule interviews.</li> </ul> </li> <li>● Encourage committee members to use <a href="#">virtual binder</a> for most up to date documents and information.</li> </ul>	